

# Booking Form

Please complete and return to:

The Administrator, Scargill House, Kettlewell,  
North Yorkshire, BD23 5HU  
Tel: 01756 761236  
e-mail: [admin@scargillmovement.org](mailto:admin@scargillmovement.org)

## PLEASE USE BLOCK LETTERS

Name of Holiday / conference / private retreat

\_\_\_\_\_

Booking Code \_\_\_\_\_

Arrival Date \_\_\_\_\_ Departure Date \_\_\_\_\_

Rev/Mr/Mrs/Ms/Miss/Other (please specify) \_\_\_\_\_

Surname \_\_\_\_\_

Christian Name \_\_\_\_\_

Spouse / Friend (with whom you would like to share a room)

\_\_\_\_\_

Age group    18-20     31-40     51-60     71-80

21-30     41-50     61-70     81 and over

Other member(s) of party / children (with ages at time of visit)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Post Code \_\_\_\_\_

Tel. no. Daytime \_\_\_\_\_

Evenings \_\_\_\_\_

Mobile \_\_\_\_\_

e-mail \_\_\_\_\_

Any other details? \_\_\_\_\_

I would like my details to be added to the Scargill Movement mailing list.  
I understand that these details will not be passed to any other organisation.

Emergency Contact Name \_\_\_\_\_

Relationship \_\_\_\_\_

Tel. no. Daytime \_\_\_\_\_

Evening \_\_\_\_\_

Please retain this section for your records

Tel: 01756 761236

e-mail: [admin@scargillmovement.org](mailto:admin@scargillmovement.org)

Website: [www.scargillmovement.org](http://www.scargillmovement.org)

Registered charity number 1127838

## TERMS and CONDITIONS

### PAYMENT

Residential stays require a non-refundable deposit with the booking of £50 per adult and £20 per child. The balance of the fees is required by 4 weeks before arrival. Day events are paid in full at the time of booking. Bookings are not complete until you have received confirmation from the Scargill Movement.

### FEES

The programme brochure contains the current fees as well as other relevant information in the 'How to book' section.

For those otherwise unable to come, our bursary fund may subsidise the cost of visiting. Please ask for details.

All fees are correct at the time of going to press. However, we reserve the right to amend them without notice prior to the receipt of a booking. Prices include VAT where applicable. We reserve the right to alter prices to reflect any change in the VAT rate.

### CANCELLATION

Sadly, we have to apply charges for all cancellations. These charges for individuals are:

- \* Within 4 weeks of arrival - 50% of full fees
- \* Within 2 weeks of arrival - 75% of full fees
- \* Within 1 week of arrival - full fees

### Substitutions and transfers

We are unable to allow substitutions as we often run a waiting list and therefore reserve the right to reallocate beds freed by cancellations. Transfers from one set of dates to another are not encouraged but may be considered under special circumstances, subject to availability. A single administration charge of £10 will be applied. Requests to transfer within 4 weeks of the start of a programme may incur cancellation fees.

### DINING AND DIETS

Guests and community eat together in the Dining Room. Our Kitchen Team work hard to produce high quality "home-cooked" meals, including provision for special diets.

We cater for vegetarians and we also try to cater for all your medically essential diets. Please indicate your needs at the time of booking.

Some mid-week or whole-week programmes may include a candle-lit or themed dinner at which you can dress up if you wish. There is no dress code or requirement to do so!

### YOUTH & CHILDREN'S MINISTRY

We really want young people and children who visit to have a great time as well. The holiday weeks are marked in the programme as having a full youth & children's programme. If you are bringing young people or children at other times and you think they would enjoy specific sessions for them, please contact the office and we will do all that we can to provide this.

All under-18s must be booked in with an adult. You are responsible for your child at all times during your stay.

## DISABILITY ACCESS

We will always try to accommodate people with a disability. In particular, we provide:

- \* A hearing loop system in our two main meeting rooms
- \* Two rooms with en-suite toilet and shower suitable for people with a disability
- \* Access to the Dining Room & Marsh Lounge

However, the layout of this building makes wheelchair access to some areas of the house difficult. If you cannot climb stairs, please tell us at the time of booking. We are unable to offer care ourselves, so we ask that you bring your own carer if you will need this attention. We will offer your carer a 20% discount.

If you need to bring a guide dog, please tell us in advance.

## SPECIAL NEEDS

Scargill seeks to include everyone, including those with special needs. Please indicate any requirements on the registration form; we may need to discuss these further with you by phone. Sadly we are not able to guarantee one-to-one support. Scargill's Youth and Children's programme is open to all regardless of gender, culture, disability, race or religious affiliation.

## THINGS TO KNOW BEFORE YOU COME

- \* Check-in is from 4:00pm on the day of arrival and check-out is by 10:00am on the last day (2:30pm on Fri-Sun weekends).
- \* Smoking is not allowed in any of our buildings.
- \* We cannot allow pets in the House (except guide dogs), or left in cars.
- \* There is only Vodafone mobile phone signal.
- \* Towels, soap and all bedding is provided in all rooms.
- \* Please bring a portable baby alarm if you need one.
- \* Our rugged landscape means almost all walks we organise will involve moderate ascents and descents. Please bring appropriate footwear. If you are unsure about your ability to complete any walk, check with Host Team on the day.

## TRAVEL

Sat-nav users: Many devices will direct you via Conistone, but won't tell you that it is a narrow single-track road! To ensure you stay on larger roads, set the sat-nav to direct you via Kettlewell.

The roads through Kettlewell and from there to Scargill are very narrow. In order to be good neighbours we ask all our guests to drive carefully. To help with this, we ask that you keep to a speed limit of 20mph on the road to and from Kettlewell and in the village itself.

Car - Kettlewell is approximately half an hour north of Skipton on the B6265 and B6160. From Scotland and the north, approach via the M6 and A65. From London and the south, approach via A1 and A59 or M1 and A65.

Public transport - Skipton is our local railway station and can be reached via Leeds or Lancaster. There is a limited bus service from Skipton to Grassington and Kettlewell.

Please indicate on the Booking Form if you would like details of transport from Skipton to Scargill.

## OTHER THINGS TO NOTE

Although the vast majority of programmes run as advertised, we reserve the right to make changes to the speaker, title or programme content where it may occasionally become necessary. If these changes are significant, we will inform those already booked.

Personal information we collect when booking is used for Scargill purposes only, and is not passed on to others. If you wish to have your details removed from our system, please contact the Bookings Office.

We may occasionally take photographs during your stay, to be used for our publicity, both in print and on our website.

## ALL SPECIAL REQUIREMENTS SHOULD BE STATED AT THE TIME OF BOOKING

Please indicate any **dietary requirements** (vegetarian, gluten free, diabetic, other food allergies):

Number of rooms required:

Single \_\_\_\_\_ Twin \_\_\_\_\_ Family \_\_\_\_\_

En-suite rooms (add £10 per person per night):

En-suite Twin \_\_\_\_\_ En-suite Double \_\_\_\_\_

If a single room is not available would you be prepared to share:  twin room  bunk room

Have you any disabilities, e.g. mobility, hearing etc? YES / NO

Are you registered disabled? YES / NO

There are a limited number of ground floor rooms. If you can climb ONLY one flight of stairs please indicate

Are you a Scargill Movement Friend or Companion? YES / NO

How did you hear about Scargill?

If travelling by car would you be willing to give a lift? YES / NO

Would you be willing for your address and tel. no. to be released to someone wanting a lift? YES / NO

A lift may be available in your area. If so would you like one? (We will contact you if this is possible) YES / NO

Would you like details of public transport from Skipton? YES / NO

I enclose a deposit as follows:

Adults @ £50 each £ \_\_\_\_\_

Children @ £20 each £ \_\_\_\_\_

Total £ \_\_\_\_\_

(Please make cheques payable to 'Scargill Movement')

Please telephone me to arrange deposit payment by card

**I have agree to the Scargill Movement terms and conditions of booking**

Signed \_\_\_\_\_ Date \_\_\_\_\_

**Please complete, tear along dotted line and return this half to:**

The Administrator, Scargill House, Kettlewell,  
Skipton, North Yorkshire, BD23 5HU

FOR OFFICE USE ONLY:

Date Received:

Booking Reference:

Deposit:

Initials: